

# Uppingham Church of England Primary School

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## Policy on Charging – March 2017

### 1 Aims and Objectives

The aims of this policy are:

- Set out what the school will not charge for, what it will make a charge for or request a voluntary contribution towards from parents/carers.
- Clarify how charges will be determined, so parent/carers understand why requests for payments are sometimes made for some activities.

### 2 Activities without charge

All the education we provide during school hours is at no charge to pupil. We do not charge for any activities undertaken as part of the National Curriculum.

### 3 Voluntary contributions

- 3.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites all parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.
- 3.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit.
- 3.3 If a child is in receipt of Pupil Premium funding then this may be used to pay for activities that require voluntary contributions. A record of this is kept in the office.
- 3.4 The following is an illustrative list of additional activities, organised by the school, which may require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- Visits to museums or other educational facilities;
  - Sporting activities which require transport expenses; for example inter school sports.
  - Outdoor adventure activities;
  - Visit to or by a theatre company;
  - School trips abroad;
  - Musical events.
- 3.5 Where materials or ingredients for subjects such as Art and Design or Cooking are used to produce a finished product we may charge to cover the costs, but charges will not exceed actual cost.

### 4. Chargeable Activities

#### 4.1 Residential visits

If the school organises the residential in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education

aspects. However, we do suggest a charge to cover the costs of board and lodging. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways. If a child in receipt of Pupil Premium funding then this may be used to pay for their residential visit. A record of this is kept in the office.

#### **4.2 Swimming**

The school organises swimming lessons for all children in Year 6. These take place in school time and are part of the National Curriculum; currently we make no charge for this activity; we inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

#### **4.3 After-school clubs**

The school offers additional clubs after school, run by other agencies e.g. football coach, art club and Wildcats dance. The company running these clubs make a charge for participation.

All other clubs run by the school may require a contribution to cover costs – the school does not make a profit on any of the clubs. If a child in receipt of Pupil Premium funding then this may be used to pay for after school clubs. A record of this is kept in the office.

#### **4.4 Music Lessons**

Where there are music lessons and vocal tuition which takes place during the school day, in addition to the school music curriculum, a charge will be made to by parents/carers at rates set by the music teacher.

#### **Monitoring and review**

This policy is monitored by the governing body, and will be reviewed every two years or earlier if necessary.